

Remote education provision at Hampton College Primary **Information for parents**

This information is intended to provide clarity and transparency to pupils, and parents or carers, about what to expect from remote education at Hampton College Primary where national or local restrictions require entire cohorts (or bubbles) to remain at home.

Pages 1 to 6 provide a summary of our remote education provision for children in years 1 to 6, whilst our offer for children in their reception year is provided on page 9.

For details of what to expect where individual pupils are self-isolating, please page 8.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Initially, in the event of a bubble, partial or full school closure, teachers will adapt their existing planning to provide a powerpoint presentation of teaching points and activities for English, mathematics, phonics (KS1 only) and topic-based sessions, along with associated resources as PDF attachments. This will enable each child to continue with the progression of lessons already planned whilst teachers prepare to begin recording lessons and arranging live teaching via Microsoft Teams.

Emails will be sent from each year group's email address (see below) providing your child's remote learning by 9.00am each day. If you have not received your remote learning by 9.00am, please contact your child's class teacher using the email below, or the school office on 01733 246821 or primary@hamptoncollege.org.uk.

Year 1 - hcpyr1@hamptoncollege.org.uk

Year 2 - hcpyr2@hamptoncollege.org.uk

Year 3 - hcpyr3@hamptoncollege.org.uk

Year 4 - hcpyr4@hamptoncollege.org.uk

Year 5 - hcpyr5@hamptoncollege.org.uk

Year 6 - hcpyr6@hamptoncollege.org.uk

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Our remote learning offer will incorporate a balance of pre-recorded videos, set activities and live sessions / lessons via Microsoft Teams; with the additional offer of paper packs for parents or children who cannot access, or choose not to access electronic learning options. Paper packs will be provided in exceptional circumstances only with the school promoting a balance of e-learning options as our preferred method of remote education.

The lessons planned will reflect the pre-planned lessons based on each teacher's medium term plan and weekly English (including phonics at EYFS and KS1), and mathematics planning. The same learning objectives will be covered as if children were attending school as normal, however activities may be adapted to enable children to complete learning at home remotely. Additional online resources may be used to supplement videos and live lessons provided by Hampton College Primary teachers, including White Rose videos and resources, PiXL resources, Oak National Academy videos and resources and web-based interactive games.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1 - Years 1 and 2	At least 3 hours a day of learning A typical day could include: Phonics (15 - 20 minutes) English (45 - 60 minutes) Mathematics (45 - 60 minutes) Topic (40 - 60 minutes) Cosy Club (Storytime) (15 - 20 minutes)
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<p>Key Stage 2 - Years 3 to 6</p>	<p>At least 4 hours a day of learning</p> <p>A typical day could include:</p> <p>English (approx. 60 minutes)</p> <p>Mathematics (approx. 60 minutes)</p> <p>Two topic sessions (40 - 60 minutes each)</p> <p>Cosy Club (Storytime) (15 - 20 minutes)</p>
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Accessing remote education

How will my child access any online remote education you are providing?

In years 1 to 6, all work for the day will be set via an email from each year group email address **by 9.00am each morning**. This email will include any powerpoint presentations, PDF resources, links to pre-recorded videos on each year group's YouTube channel and reminders about any live sessions or lessons scheduled on Microsoft Teams. Pupils' work can be then be submitted to this year group email address for teachers to provide feedback.

Microsoft Teams will be used for all live sessions or lessons in every year group from reception to year 6. Each child has their own login for Microsoft Teams and a user guide is available for parents to assist their children with accessing live sessions using Microsoft Teams. The user guide is available on our website and from our school office. It also contains our expectations about how children will engage with live learning and some basic 'ground rules' for live learning. Live sessions will be scheduled in the calendar on Microsoft Teams, which will be shared with the whole year group. Senior leaders will also be invited to join each live session.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

Borrowing a laptop or digital device from Hampton College Primary

If children do not have access to digital devices at home, they can request to borrow a laptop or electronic device by contacting the school office on 01733 246821 or by emailing primary@hamptoncollege.org.uk.

Hampton College Primary has a limited number of laptops and electronic devices which can be loaned to families on request. Priority will be given to children or families identified as vulnerable, or where there is no other access to an electronic device at home. Each device loaned will be set up by our Assistant Head of School, Mrs Lauren Tuley, who will issue the laptop on a short term loan along with a Laptop/Device Agreement which must be signed by the parent on collection. At the end of the loan period, laptops and devices will be recalled by the school and must be returned within 7 days.

In exceptional circumstances, parents may be able to request a WiFi dongle via the school office, in order to provide a connection to the internet at home for families without a broadband connection. These devices are limited and once again priority will be given to children or families identified as vulnerable.

Paper packs / printed materials

In the exceptional circumstance that parents and children cannot, or choose not to access e-learning provided by the school, printed materials and paper packs of resources can be requested by contacting the school office on 01733 246821, or by emailing primary@hamptoncollege.org.uk or the child's year group email address.

If children are not able to submit work to their year group email address, they can send this into school via the school office and it will be passed on to the child's class teacher once it has been quarantined for 72 hours.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

At Hampton College Primary Phase, we offer a blended approach to remote education in order to cater for as many families in our school community as possible. We conducted a survey of parents in October 2020, and the majority of parents (67%) chose the option of learning activities set via emails from their child's teacher as their preferred choice of how to receive remote learning. This is how learning is set each day by teachers in years 1 to 6.

As part of this blended approach, there will be a balance of pre-recorded video lessons led by school staff, videos taken from other providers (e.g. White Rose Maths, Oak National Academy, BBC Bitesize), live sessions (e.g. Cosy Club storytime) and live lessons via Microsoft Teams, emailed resources (e.g. powerpoint presentations and PDF resources), links to websites (e.g. interactive games such as ictgames.com) or paper packs and printed materials provided in exceptional circumstances.

A timetable for any live sessions or live lessons will be provided via Bromcom, our data management information system which is used to send messages to parents. It will also be shared on our school social media channels. It is our intention, in the event of the majority of children in a bubble or year group being educated remotely, that there would be at least two live sessions and two live lessons a week. We would also expect to provide pre-recorded sessions daily, unless two live sessions occur on the same day. Where possible, live sessions and lessons will be staggered to enable siblings to access sessions at different times; this is to support families where electronic devices are shared between two or more children.

To support reading at home, Oxford Owl eBook library will be used to provide eBooks and online learning resources. Children will be encouraged to read regularly at home and Cosy Club storytimes will form part of our live sessions using Microsoft Teams. In addition to this, teachers will set reading activities as part of the daily remote learning email ensuring that whole class reading sessions continue as part of remote education.

To support spelling, we use Spelling Shed, a website that enables children to learn and practise their spellings on a weekly basis using interactive games and resources online. Weekly spellings will continue to be set during periods of school closure.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We would expect that children engage with work being sent home by watching the pre-recorded content and completing daily learning activities, engaging with live sessions and lessons by logging onto these on Microsoft Teams, submitting work to their year group email address or completing printed work and returning this to school.

Parents and carers can support by helping children, particularly in our younger years, to set up their electronic devices to access pre-recorded and live teaching and submit work via email. A parents' guide is available on our school website, and from the school office, to assist with setting up and using Microsoft Teams for live teaching. Parents can contact their child's class teacher via the year group email address, or the school office, if they require support in accessing or completing remote learning activities.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

We would expect that all children engage with our remote education offer by completing work on a daily basis and submitting completed work to the year group email address regularly. We will monitor children's work being submitted to note any children that regularly do not send work into school and we will also monitor engagement with live sessions and lessons on Microsoft Teams. Where children are found not to be engaging regularly, this will be discussed with parents during welfare telephone calls home and support can be offered by the class teacher or teaching assistant. If access to electronic devices causes an issue in accessing remote learning, devices can be loaned to children or paper packs can be provided.

If concerns about lack of engagement continue, class teachers will inform their Key Stage Leader or a member of the Core Senior Leadership Team (SLT), who will be able to have a further discussion with parents and offer support as necessary.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

As work is submitted to the year group email addresses, teachers will acknowledge the work being submitted and provide brief feedback as a reply to the emails. Where misconceptions are picked up, further written feedback may be offered via email or form part of a live session or lesson to address misconceptions with the wider cohort of children. Some teachers, particularly in upper KS2 may also use Microsoft Teams to provide verbal feedback to children on their home learning.

If regular misconceptions are identified with an individual child, class teachers will be able to contact parents via telephone and offer feedback and support as appropriate.

A selection of remote learning completed will also be shared and celebrated in our weekly newsletter and during our weekly Celebration assembly, which will be streamed live via Microsoft Teams.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

For children with additional needs, e.g. children with high needs SEND or an EHCP, a place in school will be offered during any periods of local or national school closures. For parents who do not take up this offer of a place a personalised learning pack, which is appropriate for the individual child's needs and targets set out in their SEND provision map or EHCP targets, will be provided. This is likely to be printed materials provided by the child's class teacher and SENDCo. Children with additional needs will also be able to access pre-recorded and live sessions or lessons along with their peers, which are appropriate for them to access. Our SENDCo, our Engagement and Pastoral Support Co-ordinator and our class teachers will also make regular (at least weekly) welfare phone calls home to parents of high needs SEND and EHCP pupils. For children with speech and language needs, their speech and language programs will be sent home for parents to use at home.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

In the event of individual children self-isolating, it is highly likely that a paper pack of printed material will be provided by your child's class teacher, if your child is well enough to complete work and is not feeling unwell with coronavirus symptoms. This pack of work will follow the learning in school and enable your child to complete their work independently or with parental support. This will be sent out via post, or can be collected from the school office, and will provide sufficient home learning for one week's worth of lessons, or the self-isolation period of up to eight school days.

Where possible, we will endeavour to provide some live interaction for children who are self-isolating through Microsoft Teams. This may include inviting children to join Cosy Club storytimes or assemblies remotely, or by setting up live sessions on Microsoft Teams for children to join with their peers in school. This will be dependent on available staff resources as it is expected that the majority of children will be in school, and therefore staff will be engaged in their normal weekly timetable.

Remote education in the Early Years Foundation Stage (EYFS)

Our remote education offer for children in the EYFS reception year at Hampton College Primary differs slightly to the offer for our children in years 1 to 6. Further details are given below:

If my reception child is not in school, what will their remote education offer look like?

In reception, all remote learning will be set via Tapestry, our online learning journey platform, which reception practitioners (teachers and teaching assistants) and parents have access to. Practitioners will upload videos and home learning activities to Tapestry regularly to pose challenges and offer guidance on how parents can extend children's learning at home.

Parents are then able to respond to the activities on Tapestry and submit their own observations or examples of children's remote learning into their child's electronic learning journey.

Reception practitioners will also offer regular video sessions, such as phonics lessons, number sessions, storytimes and adult led activities, which will be uploaded onto Tapestry for children to view, with parental support.

Microsoft Teams will also be used to offer live sessions, in smaller groups, which parents will be invited to sign up for as part of our remote learning offer. This will enable reception practitioners to engage with children on a more personal level, than by offering a whole class or year group session. Parents will be required to support their children with accessing Microsoft Teams and assisting children with the functions in Teams, e.g. supporting children to mute/unmute their microphone etc.

Staff members responsible for remote education at Hampton College Primary

All class teachers and teaching assistants are collectively responsible for contributing to remote education for their assigned year groups at Hampton College Primary. The members of SLT with joint oversight of the remote education offer are our Head of School, Mr Paul Jones; our Deputy Head of School, Mrs Michele Stuffins and our Assistant Head of School, Mrs Lauren Tuley. Parents can contact their child's class teacher via the year group email addresses or via the school office. Our senior leadership team can be contacted via the school office.