

We hope you have enjoyed the summer break and are looking forward to the new school term! At Hampton College Primary we are very excited about all of our children returning to school - we have missed you all! We hope that this guide will help to prepare you and your child for their return to school, however if you have any further questions, please do not hesitate to contact the school office.

As you will be aware, many of the legal restrictions to minimise the spread of coronavirus have been relaxed or removed during the summer period across England and the other nations of the UK. We would like to reassure parents that we have conducted a thorough risk assessment prior to the school reopening this term, following government and Department for Education guidance and in liaison with the local authority and local Public Health Team, and we will be retaining some of our protective measures to keep our school community as safe as possible this term. We will be:

- continuing to actively promote good hand and respiratory hygiene, encouraging everybody to wash or sanitise their hands more frequently;
- maintaining enhanced cleaning regimes in school;
- ventilating the school building by keeping doors and windows open where possible to allow fresh air to circulate and
- encouraging our staff to test twice weekly to identify any asymptomatic cases of coronavirus.

Further information is available in our updated risk assessment, which is available on our school website.

Q: When will my child return to school?

Children in **years 1 to 6** will return to school on **Monday 6th September**.

Our new **reception** children will join us **part time** on **Monday 13th September** and **full time** from **Monday 20th September**.

We will continue to use various entrance and exit points at the beginning and end of the school day - please check these arrangements carefully to ensure your child knows where they will be arriving on the first day of term.

Q: What should I do before I bring my child to school?

Please use this handy checklist to prepare your child for school **every morning**.

- Check that your child **does not** have any of the symptoms of coronavirus. These are;
 - a high temperature, or
 - a new, continuous cough, or
 - loss or change to your sense of smell or taste.

If your child has any of these symptoms, please follow the guidance that your child should isolate for 10 days. You should arrange for your child to have a PCR test, and it is advised that other members of your household also book a PCR test as well. You can do this by contacting NHS 119 or by booking a test online. Any household members who are symptomatic, or who test positive for coronavirus, **must** isolate for 10 days. Other adult household members, who do not have symptoms, do not need to isolate if they have been double vaccinated. Any adult members of the household who have not been vaccinated, or have only had their first vaccination, should isolate for 10 days.

If your child will be absent from school, please inform the absence line - **01733 246821** - in the usual way. **If your child or a household member has coronavirus symptoms, or has tested positive for coronavirus, please inform us as soon as possible.**

- On their allocated PE days (these will be confirmed next week), children should come to school in their PE kit.
- Children should bring their book bag and water bottle to school with them. Please ensure these are clearly named.
- If your child is in reception, year 1 or year 2, they will be entitled to a free piece of fruit at snacktime each day under the government's KS1 free school fruit scheme, however if your child is in KS2 (years 3 - 6) you may want to send your child with a healthy snack, for example a piece of fruit or some vegetables, a dairy snack, a meat based snack etc. for their morning breaktime.



Please do not send them with any products containing nuts!

- Masks / face coverings** - If you choose to wear a face covering when coming to school to drop off or collect your child, you will still be able to do this. We will be recommending that any visitors coming into the school building wear a face covering inside the school building.

Q: What will happen when I bring my child to school?

We are continuing to use a number of entrances into school to make the morning routine more efficient for all and to minimise a large congregation of people. Please see the table below which indicates where you should drop off your child each morning. All children can be dropped off between 8.30am and 8.55am, rather than at the staggered times which were in

Year group	Drop off times and entry point
Reception from 20th September	8.30am - 8.55am via the main school gate. Reception parents will be able to take their child to the reception garden / outdoor area to drop them off.
Year 1	8.30am - 8.55am via the ball zone gate. Please could we ask that year 1 children are dropped off at the gate.
Year 2	8.30am - 8.55am via the ball zone gate. Please could we ask that year 1 children are dropped off at the gate.
Year 3	8.30am - 8.55am via the main school gate. Please could we ask that year 3 children are dropped off at the gate, and that the children are considerate of reception children and their parents who will also use this entrance.
Year 4	8.30am - 8.55am via the school gate. Please could we ask that year 4 children are dropped off at the gate, and that the children are considerate of reception children and their parents who will also use this entrance.
Year 5	8.30am - 8.55am via the fire exit door next to the main reception. Please could we ask that year 5 children are dropped off at the door.
Year 6	8.30am - 8.55am via the fire exit door next to the main reception. Please could we ask that year 6 children are dropped off at the door.

- Please could we ask that only one adult continues to come to school with your child wherever possible
- For at least the first half of the autumn term, we are **closing** the primary phase car park to allow additional space at the front of school for parents to walk through the site; please consider other parents and children whilst on the school site and avoid congested areas where possible. The car park gate will be open for pedestrian access or disabled drivers with **blue badges** clearly displayed.
- Please walk to school, wherever possible. If you need to drive to school, please use the leisure centre car park safely and be considerate of other drivers and pedestrians. The primary phase car park **will not** be open for cars, except for disabled drivers with **blue badges** clearly displayed.
- All children in years 1 to 6 should be ‘dropped off’ at the allocated door or gate, where they will then come into school independently. At this time, it will not be possible to invite parents into the classrooms, so please give your child their goodbye kiss and hug at the door or allocated gate and then wave as they go into school. Adults will be available to meet and greet your child and pass on any messages to your child’s class teacher.
- **Please do not worry about the ‘drop off’ arrangements, as there will be staff available to point you in the right direction.** For everybody’s safety, please avoid congested areas.
- Wherever possible please continue to contact the school office via **telephone** on **01733 246821**, via **email** using the email address **primary@hamptoncollege.org.uk**

Q: Will the children be kept in Bubbles this year?

Children will no longer be taught in Bubbles, where classes or year groups are kept apart and do not mix. We will be returning to a more ‘normal’ way of working where children will be able to see their friends in other classes at playtime or lunchtime, outside on the playground, field or ball zone.

Inside the building, children will remain in their class groups and we will not be reintroducing larger gatherings of children, e.g. whole school assembly, until later this term.

At lunchtime, children will be seated within their year groups and the dining furniture will be cleaned between sittings.

As described earlier in this guide, we will continue to keep the following protective measures in place, in order to keep our school community as safe as possible. We will be:

- continuing to actively promote good hand and respiratory hygiene, encouraging everybody to wash or sanitise their hands more frequently;
- maintaining enhanced cleaning regimes in school;
- ventilating the school building by keeping doors and windows open where possible to allow fresh air to circulate and
- encouraging our staff to test twice weekly to identify any asymptomatic cases of coronavirus.

Q: What time will my child finish school and where do I collect them?

We are continuing to stagger the timings of collection arrangements at school slightly to ensure the safety of our school community.

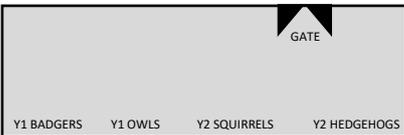
Please refer to the table which shows when and where you should collect your child from school.

Please could we ask that parents support us by adhering to these timings.

Reception parents will be able to enter the playground and collect their children from the reception outdoor area gates where children will be dismissed one at a time to waiting parents. Please could we ask our reception parents to avoid congregating in larger groups on the playground whilst waiting for their child to be dismissed. We would also like to ask our parents to be patient at the end of the day as dismissing a class of our youngest children needs to be done safely.

For **parents in other year groups**, please wait in or near the allocated exit point. Please could we ask our parents to avoid congregating in larger groups at the front of school or in the ball zone whilst waiting for their child to be dismissed. We would also like to ask our parents to be patient at the end of the day as dismissing children needs to be done safely.

As we adjust to our 'new normality' our key priority is the safety of our whole school community. Please support us and each other to stay safe!

Year group	Collection times and collection point
Reception	The main gate will open at 3.10pm and parents will be invited to wait for their child on the playground near the reception outdoor area. Children will be dismissed at 3.15pm - please be patient as this can take some with younger children.
Year 1	The ball zone gate will open at 3.10pm and parents will be invited to wait for their child within the ball zone area. Children will be dismissed at 3.15pm - each class will be dismissed from an allocated area within the ball zone.
Year 2	<p style="text-align: center;">CAR PARK</p>  <p style="text-align: center;">SCHOOL FIELD</p>
Year 3	Children will be dismissed at 3.15pm from the fire exit door next to the main entrance.
Year 4	Children will be dismissed at 3.25pm from the main gate.
Year 5	Children will be dismissed at 3.25pm from the fire exit door next to the main entrance.
Year 6	

Q: Is attendance at school compulsory from September?

Yes! From the beginning of the autumn term, the government's expectation is that all children in all year groups will return to school and attendance will be compulsory. We appreciate that for some parents there will be an anxiety surrounding returning to school; this is completely understandable.

Please be assured that we will do our very best to support you with any questions or queries you may have.

Q: What should I do if I need to speak to my child's class teacher or another member of staff?

Please can we ask that, where possible, you contact the school by **phoning the school office on 01733 246821** or by **emailing the school office using the primary@hamptoncollege.org.uk email address.**

For everybody's continued safety, we will be limiting face-to-face contact, including most 'in person' meetings during the autumn term. The school office is still open, and a protective screen is in place; however we would ask that where possible contact is made via phone or email.

Q: What will happen if a child develops symptoms of coronavirus at school?

If a child develops symptoms of coronavirus at school, we will take the following steps, and would ask our parents to support us with these steps.

- 1) The child would be removed from their class and isolated within a different room in school. A member of staff will remain with the child and supervise them at all times, whilst adhering strictly to social distancing. The adult will also wear PPE for their own protection.
- 2) We will contact the child's parents and ask them to collect their child **immediately** from school.
- 3) We will be advising the child's parents to book a PCR test **as soon as possible** for the child and their family members, if possible.
- 4) The child must then be isolated at home for at least **10 days**, depending on the results of the PCR tests.

If the child is tested for coronavirus and the test result is **positive**, then they **must** isolate for **10 days** at home.

If the child is tested for coronavirus and the test result is **negative**, we will advise you of when it is safe for your child to return to school.

Self-isolation requirements for other household members has now changed. A handy flowchart has been provided by Peterborough City Council to outline what you should do if a member of your household tests positive for coronavirus.

Q: What should I do if I have any questions, not contained in this booklet?

If you have any remaining questions, please contact the school by **phoning 01733 246821** or by **emailing the school office using the primary@hamptoncollege.org.uk email address**.

Please be patient as our office staff may receive a number of calls and may not have all of the answers to your questions immediately. We remain in unprecedented times and we are all PROUD of the way in which members of our school community have supported each other throughout the pandemic to this point; let's keep working together to keep each other safe and deliver the very best for our children.

Thank you for taking the time to read this information and we look forward to seeing you soon!