

Letter to parents/ carers - 23 March 2021

Dear Parent/ Carer,

We very much hope that you do not need to contact us during the Easter holidays. However, it is still **very important** that if your child tests positive for Covid-19, you let us know straight away.

What to do if my child tests positive for Covid-19 during the Easter holidays?

The table below summarises what to do if your child tests positive during the holiday period. Each school website has a link to a brief online form we need you to complete, so that we can gather some key information, in case we have to contact other families as a result of the positive test. Please complete all sections of the form, so that the school can begin the test and trace process. If you have any difficulty with the online form you can email us directly at: positivetest@hamptonacademiestrust.org.uk

Symptoms began on (or date of positive test if asymptomatic)	How to contact the school	Action Required
Saturday 27 March	Complete online form - link on school website.	<ul style="list-style-type: none"> • Parents inform school immediately. • School will notify individuals within respective bubble who may have come into contact on Thursday 25 and Friday 26 March. • Identify any close contacts their son/ daughter had at school. • School will notify individuals who will have to self-isolate for 10 days.
Sunday 28 March	Complete online form - link on school website.	<ul style="list-style-type: none"> • Parents inform school immediately. • School will notify individuals within respective bubble who may have come into contact on Friday 26 March. • Identify any close contacts their son/ daughter had at school. • School will notify individuals who will have to self-isolate for 10 days.
Monday 29 March to Sunday 11 April	Complete online form - link on school website.	<ul style="list-style-type: none"> • Unless testing was delayed following onset of symptoms, the case was not in the school setting when infectious and it is unlikely there will be further action from school in the holidays.

		<ul style="list-style-type: none">• However, please still complete the online form, so we can determine whether the school does need to track and trace school contacts.• If there is further action needed on the part of the school, (e.g. in the case of a delayed result) we will contact you.• You must also engage with *NHS Test and Trace.• Your information will be logged by your school on 12 April.
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* After the period when the school is responsible for test and trace, it is the parents' responsibility to notify close contact family and friends and follow advice as per NHS Covid-19 guidelines: <http://www.nhs.uk/conditions/coronavirus-covid-19/>

In order to ensure these arrangements work effectively and minimise the risk of compromising families' Easter break, please adhere to the following:

- **Book a Covid-19 test for your child via 119 or the government online system, if your child develops any of the main Covid-19 symptoms.**
- **Parents to seek tests via testing centres rather than via postal tests as this can significantly delay confirmation of results.** Results are normally forthcoming in 24 hours via test centres.
- **So as to minimise the risk of infection within school (and the wider community) please ensure you continue to adhere to social distancing protocols and all government restrictions.**
- **Advise the school of any positive cases using the methods outlined in the table above.**

Finally, if your child tests positive on a home testing kit, you must inform us straight away, but must also book an official test at a testing centre (PCR test).

If there is anything you are at all unsure about regarding these arrangements, please contact your child's school before the end of the week.

Yours faithfully,



Dr Helen Price
Executive Headteacher